

**Minutes of the
Upper Delta Soil & Water Conservation District
Board of Supervisors Monthly Meeting
July 14, 2020**

The regular monthly meeting of the Upper Delta Soil and Water Conservation District Board of Supervisors was held on Tuesday, July 14, 2020 via Google Meets conference call and social distancing at the Pointe Coupee Parish Scott Civic Center Pavilion. The meeting was called to order at 8:06 a.m., and the meeting was chaired by Vice-Chairman, Mr. Robert Morris.

- Supervisors Present:** Robert Morris, Vice-Chairman
Donald Schexnayder, Supervisor
Mark Engemann, Supervisor
Chip Vosburg, Supervisor
- Supervisors Absent:** Andrew Price Gay, Jr., Chairman
- Others Present:** Carlyn Morales, District Secretary, New Roads
Theron Phillips, LDAF, Ag Enviro Specialist
Wendy Gipson, LDAF, Ag Enviro Specialist
Zack Remedies, Soil Technician
Melina Royer, Soil Conservation
J.A. Rummler, Public Attendee
Ernest Girouard, OSWCC
Paul Sawyer, COS, Office of Congressman Garret Graves

PUBLIC COMMENTS:

APPROVAL OF MINUTES AND DISTRICT ACCOMPLISHMENT REPORT:

The Board dispensed with the reading of the minutes of the June 16, 2020 meeting. Vice-Chairman, Mr. Morris asked for any public comments and there were none. A motion was made by Mr. Vosburg, and seconded by Mr. Engemann and passed unanimously, to approve the minutes of the June 16, 2020 Board Meeting as written. Also approved was the June 2020 District Accomplishment Report (this is an addendum to these minutes). Motion carried, these documents were approved and the minutes signed accordingly.

SECRETARY-TREASURER REPORT:

The Board of Supervisors conducted a review of the District Financial Statement and the District Monthly Budget Report for June 2020. Vice-Chairman, Mr. Morris asked for any public comments and there were none. The Financial Statement and Monthly Budget Report (which contain a record of the receipts and disbursements) were approved by the Board in a motion by Mr. Engemann and seconded by Mr. Vosburg and passed unanimously. The Board reviewed and approved the June 2020 Program Assistants' Farm Bill Timesheets. Motion carried, this report is attached along with the minutes.

JUNE 2020 RECEIPTS

Louisiana Department of Agriculture & Forestry/OSWC ----- (June 2020 Allocation)	\$2,757.00
Pointe Coupe Parish Government ----- (Supplement for June)	\$270.00

TOTAL RECEIPTS ----- **\$3,027.00**

JUNE 2020 DISBURSEMENTS

State of Employees Group Benefits----- (June District Contribution C. Aguilard's portion \$588.94 + G. St. Romain's portion \$328.54)	\$917.48
LA Department of Agriculture and Forestry -----	\$1,996.03

Supervisors *Per Diem and Mileage

Supervisor	Per Diem	Mileage	Total
Andrew Price Gay, Jr.**	\$00.00	\$00.00	\$ 00.00
Robert Morris**	\$00.00	\$00.00	\$ 00.00
Morgan Vosburg**	\$00.00	\$00.00	\$ 00.00
Donald Schexnayder**	\$00.00	\$00.00	\$ 00.00
Mark Engemann**	\$00.00	\$00.00	\$ 00.00

***Effective February 6, 2007, Supervisors elected to forfeit Per Diem and Mileage.**

**** Attended meeting without Per Diem or mileage reimbursement**

District Salaries – Pay Periods 10 & 11	\$1,733.42
Retirement – Parochial/Deferred	\$130.01
FICA – Pay Periods 10 & 11	\$107.47
Medicare Tax – Pay Periods 10 & 11	\$25.13

Price Gay ----- \$916.72
 (Reimburse for purchase of District Laptop & Bag \$412.48 & Office Supplies while teleworking \$504.24)

TOTAL DISBURSEMENTS ----- \$3,830.23

CORRESPONDENCE:

The Board reviewed an email from Joey Breaux, LDAF, Reminder: Sugar Research Station Virtual Tour July 15th.
 ACTION: None

The Board reviewed an email from Clay Alexander, LDAF, concerning the District Board Officers reporting forms.
 ACTION: A motion was made by Mr. Vosburg and seconded by Mr. Engemann, and passed unanimously, to approve Mr. Gay as Chairman, Mr. Morris as Vice-Chairman, and Mr. Schexnayder as Secretary-Treasurer.

The Board reviewed an email from Clay Alexander, LDAF, concerning Supervisor’s Election update. Mrs. Morales reminded Mr. Engemann to continue to get his signatures and turn in by July 30th.
 ACTION: None

The Board reviewed a memo from Dr. Girouard, SSWCC, concerning Annual Supervisor’s Election. Mrs. Morales announced that Mr. Engemann was up for election.
 ACTION: None

The Board reviewed the Louisiana Women in Agriculture Newsletter, concerning the 2021 dates. Mrs. Morales let the Board know that many of the ladies that were sponsored by Upper Delta to attend in 2020 found it so informative, they have let her know they are already making plans to attend in 2021.
 ACTION: None

The Board reviewed the NACD Newsletter, concerning the 2021 annual meeting dates. Mrs. Morales asked the Board to put the dates on their calendars and make plans to attend because the NACD meeting will be in New Orleans on February 6-10, 2021.
 ACTION: None

UNFINISHED BUSINESS:

Mrs. Morales asked if anyone from GIS was on the call. No one from GIS was able to attend for an update. Mrs. Morales did inform the Board she has received approval from the EZFedGrants website to pay the March and April GIS Invoices. She will now start the claim process for all invoices she has from GIS, once she receives the payment from NRCS.
 ACTION: None

Mrs. Morales updated the Board that she has updated the website and created a newsletter templet that she can organize who wants to receive what District updates. She plans to utilize the newsletter to let subscribers know where to find virtual meeting information, past board meeting minutes and agendas, etc. She hopes this will be a place to keep the communication available to the public that are interested in District details. Mrs. Morales reached out to the Office of Soil and Water to make sure there were no issues or rules that needed to be included in this way of communicating.

ACTION: None

Mrs. Morales gave an update on the Area V meeting. Mrs. Morales reached out to other districts that were not able to host their area meeting and to see what actions they have taken. Mrs. Morales spoke to Mr. Bennie Tate, CPA, to see if we needed to return the registration fees to the districts that paid due to messing with the district budget. At this time, she was advised to return the Area V registration fees to all districts and when meetings will be allowed to resume, the discussion of the intended district to host will be had.

ACTION: A motion was made by Mr. Vosburg and seconded by Mr. Engemann, and passed unanimously, to approve reimbursing the Area V registration fee to all districts that paid.

Mrs. Morales discussed the updated telework schedule with the board.

ACTION: None

NEW BUSINESS:

EXECUTIVE SESSION:

PUBLIC COMMENTS:

ANNOUNCEMENTS:

Mrs. Morales announced that there are District Coastal Plantings happening in the coastal areas if anyone knew of people who are interested in social distancing and volunteering to help.

OTHER BUSINESS:

Zack Remedies, New Roads Field Office Soil Technician, read the New Roads District Conservationist report.

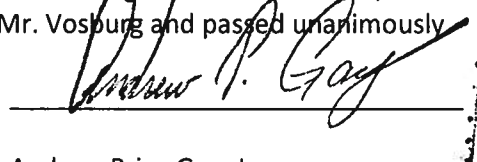
ACTION: None

Vice-Chairman, Mr. Morris asked for any public comments and there were none.

The next regular meeting of the Board of Supervisors of the Upper Delta Soil and Water Conservation District will be held at the Virtually from the District office in New Roads, LA on **Tuesday, August 11, 2020 at 8:00 a.m.**

Adjourn:

There being no further business, the meeting was adjourned at 8:24 a.m. in a motion by Mr. Engemann and seconded by Mr. Vosburg and passed unanimously



Andrew Price Gay, Jr.
Chairman

