

**Minutes of the
Upper Delta Soil & Water Conservation District
Board of Supervisors Monthly Meeting
September 15, 2020**

The regular monthly meeting of the Upper Delta Soil and Water Conservation District Board of Supervisors was held on Tuesday, September 15, 2020 via Google Meets conference call and social distancing at the Pointe Coupee Parish Multi Use Center. The meeting was called to order at 8:03 a.m., and the meeting was chaired by Chairman, Mr. Price Gay.

- Supervisors Present: Andrew Price Gay, Jr., Chairman
Robert Morris, Vice-Chairman
Mark Engemann, Supervisor
- Supervisors Absent: Donald Schexnayder, Supervisor
Chip Vosburg, Supervisor
- Others Present: Carlyn Morales, District Secretary, New Roads
Theron Phillips, LDAF, Ag Enviro Specialist
Zack Remedies, NRCS, Soil Technician
Jacob Loeske, GIS Engineering
Mariann Alvarez, GIS Engineering
Paul Sawyer, Office of Congressman Garret Graves
Aimee Preau, DEQ
J.A. Rummler, Capital Area Ground Water Conservation Commission
Dr. Ernest Girouard, OSWC

PUBLIC COMMENTS:

APPROVAL OF MINUTES AND DISTRICT ACCOMPLISHMENT REPORT:

The Board dispensed with the reading of the minutes of the August 12, 2020 meeting. Chairman, Mr. Gay asked for any public comments and there were none. A motion was made by Mr. Morris, and seconded by Mr. Engemann and passed unanimously, to approve the minutes of the August 12, 2020 Board Meeting as written. Also approved was the August 2020 District Accomplishment Report (this is an addendum to these minutes). Motion carried, these documents were approved and the minutes signed accordingly.

SECRETARY-TREASURER REPORT:

The Board of Supervisors conducted a review of the District Financial Statement and the District Monthly Budget Report for August 2020. Chairman, Mr. Gay asked for any public comments and there were none. The Financial Statement and Monthly Budget Report (which contain a record of the receipts and disbursements) were approved by the Board in a motion by Mr. Engemann and seconded by Mr. Morris and passed unanimously. The Board reviewed and approved the August 2020 Program Assistants' Farm Bill Timesheets. Motion carried, this report is attached along with the minutes.

AUGUST 2020 RECEIPTS

Louisiana Department of Agriculture & Forestry/OSWC ----- (July & Aug 2020 Allocation)	\$5,232.00
Pointe Coupee Parish Government ----- (Supplement for Aug)	\$270.00
Farm Bill Payment ----- (June 2020 Farm Bill)	\$1,552.00

TOTAL RECEIPTS ----- \$7,054.00

AUGUST 2020 DISBURSEMENTS

State of Employees Group Benefits----- (August District Contribution C. Aguillard's portion \$588.94 + G. St. Romain's portion \$328.54)	\$917.48
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Supervisors *Per Diem and Mileage

Supervisor	Per Diem	Mileage	Total
Andrew Price Gay, Jr.**	\$00.00	\$00.00	\$ 00.00
Robert Morris**	\$00.00	\$00.00	\$ 00.00
Morgan Vosburg**	\$00.00	\$00.00	\$ 00.00
Donald Schexnayder**	\$00.00	\$00.00	\$ 00.00
Mark Engemann**	\$00.00	\$00.00	\$ 00.00

***Effective February 6, 2007, Supervisors elected to forfeit Per Diem and Mileage.**

**** Attended meeting without Per Diem or mileage reimbursement**

District Salaries – Pay Periods 12 & 13	\$0.00
Retirement – Parochial/Deferred	\$0.00
FICA – Pay Periods 12 & 13	\$0.00
Medicare Tax – Pay Periods 12 & 13	\$0.00

GIS Engineering ----- \$27,235.00

(Feb & Mar 2020 Invoices)

TOTAL DISBURSEMENTS ----- \$28,152.48

CORRESPONDENCE:

The Board reviewed an email from Stephanie Garvin, Lower Delta SWCD, Guy Caire Award nominations.

ACTION: None

The Board reviewed an email from Danielle Vail, Gulf Coast SWCD, Poster Contest cancellation.

ACTION: None

The Board reviewed a memo from Alan Williams, LACD President, LACD Mid-Year Virtual Committee Meetings & Planning sessions.

ACTION: None

The Board reviewed a newsletter from NACD announcing the Annual Meeting Theme and dates.

ACTION: None

The Board reviewed an email from Adele Swearingen, NRCS, Disaster Assistance Brochures.

ACTION: None

UNFINISHED BUSINESS:

Mr. Loeske with GIS gave an update of the water project plan and answered remaining amendment questions to the Board.

ACTION: A motion was made by Mr. Engemann, and seconded by Mr. Morris and passed unanimously, to approve the amendment request for \$76,350 to the added contract making the end total \$259,660.00 with the guarantee the work will be completed on time.

The Board reviewed the engagement letter from Aaron Cooper, CPA, to compile and provide annual basic financial statements for the year ending June 30, 2020.

ACTION: A motion was made by Mr. Morris and seconded by Mr. Engemann, and passed unanimously, to approve the payment to Aaron Cooper for CPA services.

Mrs. Morales confirmed with Mr. Engemann that he has received the personnel notice and oath of office from the state office.

ACTION: None

NEW BUSINESS:

EXECUTIVE SESSION:

PUBLIC COMMENTS:

ANNOUNCEMENTS:

OTHER BUSINESS:

Zack Remedies, New Roads FO NRCS Soil Technician, reviewed the District Conservationist report. The Board and Acting District Conservationist, Zack Remedies, reviewed the Annual Review of Civil Rights with NRCS and partners.

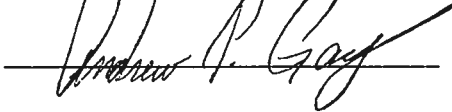
ACTION: None

Chairman, Mr. Gay asked for any public comments and there were none.

The next regular meeting of the Board of Supervisors of the Upper Delta Soil and Water Conservation District will be held Virtually from the District office in New Roads, LA on **Wednesday, October 14, 2020 at 8:00 a.m.**

Adjourn:

There being no further business, the meeting was adjourned at 8:31 a.m. in a motion by Mr. Morris and seconded by Mr. Engemann and passed unanimously.

A handwritten signature in black ink, appearing to read "Andrew P. Gay", is written over a horizontal line.

Andrew Price Gay, Jr.
Chairman

