

**Minutes of the
Upper Delta Soil & Water Conservation District
Board of Supervisors Monthly Meeting
April 14, 2020**

The regular monthly meeting of the Upper Delta Soil and Water Conservation District Board of Supervisors was held on Tuesday, April 14, 2020 via phone conference call. The meeting was called to order at 8:05 a.m., and the meeting was chaired by Chairman, Mr. Price Gay.

Supervisors Present: Andrew Price Gay, Jr., Chairman
Robert Morris, Vice-Chairman
Donald Schexnayder, Supervisor
Mark Engemann, Supervisor

Supervisors Absent: Chip Vosburg, Supervisor

Others Present: Carlyn Morales, District Secretary, New Roads
Candis Voorhies, NRCS District Conservationist, New Roads
Theron Phillips, LDAF, Ag Enviro Specialist
Wendy Gibson, LDAF, Ag Enviro Specialist
J.A. Rummeler, Public Attendee

PUBLIC COMMENTS:

APPROVAL OF MINUTES AND DISTRICT ACCOMPLISHMENT REPORT:

The Board dispensed with the reading of the minutes of the March 10, 2020 meeting. Chairman, Mr. Gay asked for any public comments and there were none. A motion was made by Mr. Morris, and seconded by Mr. Engemann and passed unanimously, to approve the minutes of the March 10, 2020 Board Meeting as written. Also approved was the March 2020 District Accomplishment Report (this is an addendum to these minutes). Motion carried, these documents were approved and the minutes signed accordingly.

SECRETARY-TREASURER REPORT:

The Board of Supervisors conducted a review of the District Financial Statement and the District Monthly Budget Report for March 2020. Chairman, Mr. Gay asked for any public comments and there were none. The Financial Statement and Monthly Budget Report (which contain a record of the receipts and disbursements) were approved by the Board in a motion by Mr. Schexnayder and seconded by Mr. Engemann and passed unanimously. The Board reviewed and approved the March 2020 Program Assistants' Farm Bill Timesheets. Motion carried, this report is attached along with the minutes.

MARCH 2020 RECEIPTS

Louisiana Department of Agriculture & Forestry/OSWC ----- (Feb 2020 Allocation)	\$2,757.00
Louisiana Department of Agriculture & Forestry/OSWC ----- (Mar 2020 Allocation)	\$2,757.00
Louisiana Department of Agriculture & Forestry/OSWC ----- (2019 Dec Farm Bill)	\$1,496.00
Louisiana Department of Agriculture & Forestry/OSWC ----- (2020 Jan Farm Bill)	\$1,439.00
Louisiana Department of Agriculture & Forestry/OSWC ----- (2019 Feb Farm Bill)	\$1,001.00
Pointe Coupe Parish Government ----- (Supplement for Mar)	\$270.00
Area V Meeting District Deposits ----- (all districts except 1 in this deposit)	\$1,050.00
Transfer from Regions Acct to Cottonport Acct -----	\$50,000.00

Regions Interest ----- (Mar Interest)	\$1.76
TOTAL RECEIPTS -----	\$60,771.76

MARCH 2020 DISBURSEMENTS

State of Employees Group Benefits----- (Mar District Contribution C. Aguillard's portion \$588.94 + G. St. Romain's portion \$328.54)	\$917.48
LA Department of Agriculture and Forestry ----- (Payroll Pay Periods 4 & 5)	\$1,987.57
LACD ----- (2020 Annual Dues)	\$300.00
Amazon ----- (UD Inventory Purchase: Projector \$249.99, Screen \$103.02)	\$353.01
Holiday Inn Downtown Alexandria ----- (Sponsored rooms for LWAG Conference)	\$1,389.48
Cottonport Bank ----- (Minimum Balance fee)	\$10.00

Supervisors *Per Diem and Mileage

Supervisor	Per Diem	Mileage	Total
Andrew Price Gay, Jr.**	\$00.00	\$00.00	\$ 00.00
Robert Morris**	\$00.00	\$00.00	\$ 00.00
Morgan Vosburg**	\$00.00	\$00.00	\$ 00.00
Donald Schexnayder**	\$00.00	\$00.00	\$ 00.00
**	\$00.00	\$00.00	\$ 00.00

***Effective February 6, 2007, Supervisors elected to forfeit Per Diem and Mileage.**

**** Attended meeting without Per Diem or mileage reimbursement**

District Salaries – Pay Periods 4 & 5	\$1,726.08
Retirement – Parochial/Deferred	\$129.45
FICA – Pay Periods 4 & 5	\$107.01
Medicare Tax – Pay Periods 4 & 5	\$25.03

TOTAL DISBURSEMENTS -----	\$4,957.54
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CORRESPONDENCE:

The Board reviewed an email from Mellowdee Tibbs, NRCS, concerning the Unfunded Cooperative Agreement Face Sheet new agreement. The Board reviewed the agreement and agreed to sign.

ACTION: A motion was made by Mr. Morris, and seconded by Mr. Schexnayder, and passed unanimously, to approve signing the Unfunded Cooperative Agreement.

The Board reviewed an email from Wendy Gibson, LDAF, concerning the Watershed Plan Funding Opportunity. Ms. Gibson said round two announcements should be coming out soon.

ACTION: None

The Board reviewed a memo from Brad Spicer, SSWCC, Annual Election of District Supervisors postponed. Mr. Philips let everyone know that Mr. Engemann would be up for election when the election is rescheduled. Mr. Gay will also be reappointed this year as well.

ACTION: None

The Board reviewed an email from Clay Alexander, LDAF, Tier 2.1 Financial Disclosure due. Mrs. Morales said she would send the supervisors the form that they will need to fill out and send in so she can send in and file.

ACTION: None

UNFINISHED BUSINESS:

No GIS Engineering representatives were present. Mrs. Morales gave the update that Mr. Seneca sent updates that 2 projects were approved in the first round applications for the Louisiana Watershed Initiative. Mrs. Morales also updated that all invoices were resubmitted to EzFedGrants and should be approved for payment by NRCS this week.
ACTION: None

Mrs. Morales read thank you letters from ladies who were sponsored by Upper Delta at the LWAG Conference. She let the board know it was well attended despite the Covid Virus pandemic that started and was very informative.
ACTION: None

Mrs. Morales announced all Ag in the Classroom activities have been cancelled due to the Covid virus pandemic.
ACTION:

Mrs. Morales gave an update on the Area V meeting. Mrs. Morales discussed that despite everything being cancelled, she would like to just keep it postponed until further notice. She said that Felician SWCD should be next on the host list so if they could possibly partner with them if the meeting is pushed back after summer. Will discuss more at a later date when we know more about the ending of the virus pandemic.
ACTION: None

Mrs. Voorhies discussed the Locally Led meeting and how we have already submitted this years' priorities. This locally led meeting would be for next year's priorities. She discussed how she is providing the data and assistance and Mrs. Morales is developing an online survey that would be sent out in the future to collect more information from the public to find the resource issues that are needed most. Ways they plan to distribute the survey in Pointe Coupee Parish is through our partnership with our local Farm Bureau and LSU AgCenter. Email, text, and group apps would send out the survey to landowners and producers that have given their contact information. Once the survey is completed by Mrs. Morales and Mrs. Voorhies, they will send it to the board to have them approve and review it. Once approved by the board, it will be sent to out to the public. Updates will be at the next scheduled meeting. Rescheduling of the physical meeting will be determined later but hopes to host in October, November or December of 2021.
ACTION: None

NEW BUSINESS:

Mr. Gay suggested to the board that the district purchase a chromebook for Mrs. Morales to use while out of the office. He explained she is using her son's school laptop to complete District work from home and for her to be more productive he would like to suggest the purchase of a laptop.
ACTION: A motion was made by Mr. Morris, and seconded by Mr. Schexnayder, and passed unanimously, to approve the purchase of a laptop for the District Secretary. Mrs. Morales will investigate product and price of laptops and return to the board for the purchase decision.

- EXECUTIVE SESSION:**
- PUBLIC COMMENTS:**
- ANNOUNCEMENTS:**
- OTHER BUSINESS:**

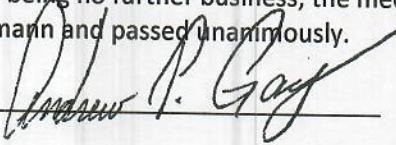
Candis Voorhies, New Roads District Conservationist, read the New Roads District Conservationist report.
ACTION: None

Chairman, Mr. Gay asked for any public comments and there were none.

The next regular meeting of the Board of Supervisors of the Upper Delta Soil and Water Conservation District will be held at the District office in New Roads, LA on **Tuesday, May 12, 2020 at 8:00 a.m.**

Adjourn:

There being no further business, the meeting was adjourned at 9:16 a.m. in a motion by Mr. Morris and seconded by Mr. Engemann and passed unanimously.

A handwritten signature in cursive script, appearing to read "Andrew P. Gay", is written over a horizontal line.

Andrew Price Gay, Jr.