

Minutes of the Upper Delta Soil & Water Conservation District Board of Supervisors Monthly Meeting May 15, 2020

The regular monthly meeting of the Upper Delta Soil and Water Conservation District Board of Supervisors was held on Friday, May 15, 2020 via ZOOM conference call. The meeting was called to order at 8:02 a.m., and the meeting was chaired by Chairman, Mr. Price Gay.

- Supervisors Present: Andrew Price Gay, Jr., Chairman
Donald Schexnayder, Supervisor
Mark Engemann, Supervisor
Chip Vosburg, Supervisor
- Supervisors Absent: Robert Morris, Vice-Chairman
- Others Present: Carlyn Morales, District Secretary, New Roads
Candis Voorhies, NRCS District Conservationist, New Roads
Terry Kelly, NRCS District Conservationist, Addis
Theron Phillips, LDAF, Ag Enviro Specialist
Mohan Menon, GIS Engineering
J.A. Rummler, Public Attendee

PUBLIC COMMENTS:

APPROVAL OF MINUTES AND DISTRICT ACCOMPLISHMENT REPORT:

The Board dispensed with the reading of the minutes of the April 14, 2020 meeting. Chairman, Mr. Gay asked for any public comments and there were none. A motion was made by Mr. Engemann, and seconded by Mr. Schexnayder and passed unanimously, to approve the minutes of the April 14, 2020 Board Meeting as written. Also approved was the April 2020 District Accomplishment Report (this is an addendum to these minutes). Motion carried, these documents were approved and the minutes signed accordingly.

SECRETARY-TREASURER REPORT:

The Board of Supervisors conducted a review of the District Financial Statement and the District Monthly Budget Report for April 2020. Chairman, Mr. Gay asked for any public comments and there were none. The Financial Statement and Monthly Budget Report (which contain a record of the receipts and disbursements) were approved by the Board in a motion by Mr. Vosburg and seconded by Mr. Schexnayder and passed unanimously. The Board reviewed and approved the April 2020 Program Assistants' Farm Bill Timesheets. Motion carried, this report is attached along with the minutes.

APRIL 2020 RECEIPTS

Louisiana Department of Agriculture & Forestry/OSWC ----- (Apr 2020 Allocation)	\$2,616.00
Pointe Coupe Parish Government ----- (Supplement for Apr)	\$270.00
NRCS Grant Deposit ----- (For Claims inv Aug 19-Jan 20)	\$128,410.65
Regions Interest ----- (Apr Interest)	\$0.85

TOTAL RECEIPTS ----- \$131,297.50

APRIL 2020 DISBURSEMENTS

State of Employees Group Benefits----- (Apr District Contribution C. Aguilard's portion \$588.94 + G. St. Romain's portion \$328.54)	\$917.48
LA Department of Agriculture and Forestry ----- (Payroll Pay Periods 6 & 7)	\$2,114.45

GIS Engineering, LLC ----- (Aug 19 – Jan 2020 invoices)	\$128,410.65
Carlyn Morales ----- (Travel to LWAG)	\$135.28

Supervisors *Per Diem and Mileage

Supervisor	Per Diem	Mileage	Total
Andrew Price Gay, Jr.**	\$00.00	\$00.00	\$ 00.00
Robert Morris**	\$00.00	\$00.00	\$ 00.00
Morgan Vosburg**	\$00.00	\$00.00	\$ 00.00
Donald Schexnayder**	\$00.00	\$00.00	\$ 00.00
**	\$00.00	\$00.00	\$ 00.00

***Effective February 6, 2007, Supervisors elected to forfeit Per Diem and Mileage.**

**** Attended meeting without Per Diem or mileage reimbursement**

District Salaries – Pay Periods 6 & 7	\$1,836.25
Retirement – Parochial/Deferred	\$137.73
FICA – Pay Periods 6 & 7	\$113.85
Medicare Tax – Pay Periods 6 & 7	\$26.62

TOTAL DISBURSEMENTS ----- \$131,577.86

CORRESPONDENCE:

The Board reviewed an email from Clay Alexander, LDAF, reminder to submit their Tier 2.1 Financial Disclosure forms today.

ACTION: None

The Board reviewed an email from Clay Alexander, LDAF, to review District Equipment/Inventory report. Mrs. Morales said she added all new equipment that was purchased the last few months and everything else has been accounted for.

ACTION: A motion was made by Mr. Vosburg, and seconded by Mr. Schexnayder, and passed unanimously, to approve the District Inventory report.

The Board reviewed an email from the Soil & Water Commission, concerning the appointment of Mr. Gay.

ACTION: A motion was made by Mr. Schexnayder and seconded by Mr. Engemann, and passed unanimously, to approve nominating Mr. Gay for reappointment.

The Board reviewed the NACD newsletter, concerning Grant and District activities. Mrs. Morales said she wanted to let the board know the creative ways other State Districts have used this shutdown time to create programs and utilize grants that may work in our area in the future.

ACTION: None

UNFINISHED BUSINESS:

Mr. Menon gave a GIS Engineering update. Mrs. Morales said she has received the February and March invoices and will start the claims process in EzFedGrants when she receives the April Invoice.

ACTION: None

Mrs. Morales announced that she sent in the scholarship application to the LACD State Committee and hopes to hear back soon. Discussed was a possible district scholarship to the applicants who apply for the state scholarship. Mrs. Morales announced she will be receiving a scholarship application from another student for a scholarship due in June.

ACTION: A motion was made by Mr. Vosburg, and seconded by Mr. Schexnayder, and passed unanimously, to approve creating a scholarship award for applicants.

Mrs. Morales gave an update on the Area V meeting. Mrs. Morales discussed that she thought Feliciano was next to host Area V next year but it is actually Bogue Chitto SWCD. When meetings are allowed to start meeting again, they will start discussing rescheduling this meeting.

ACTION: A motion was made by Mr. Schexnayder, and seconded by Mr. Vosburg, and passed unanimously, to approve the District Inventory report.

Mrs. Morales discussed was reimbursement for Upper Delta Equipment and office supplies Mr. Gay has purchased while she has been teleworking. Items like paper, printer ink, etc.

ACTION: A motion was made by Mr. Vosburg, and seconded by Mr. Engemann, and passed unanimously, to approve reimbursing Mr. Gay for office supplies he has purchased.

NEW BUSINESS:

EXECUTIVE SESSION:

PUBLIC COMMENTS:

ANNOUNCEMENTS:

Mrs. Voorhies announced she will be on maternity leave starting June 1st if not before then. She said Zack is doing a great job and there will be a soil con joining him to cover the office duties. There will also be surrounding DC's from other offices covering as well.

ACTION: None

OTHER BUSINESS:

Candis Voorhies, New Roads District Conservationist, read the New Roads District Conservationist report.

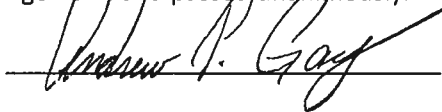
ACTION: None

Chairman, Mr. Gay asked for any public comments and there were none.

The next regular meeting of the Board of Supervisors of the Upper Delta Soil and Water Conservation District will be held at the District office in New Roads, LA on **Tuesday, June 9, 2020 at 8:00 a.m.**

Adjourn:

There being no further business, the meeting was adjourned at 9:16 a.m. in a motion by Mr. Morris and seconded by Mr. Engemann and passed unanimously.



Andrew Price Gay, Jr.

